



PROSPECTIVE CLIENT INFORMATION SHEET

The following information is necessary to help us understand the purpose for your consultation and to assist us in assessing your needs. Please provide complete answers. Your answers are protected by attorney/client privilege and will be held in strict confidence even if you do not become a client of the firm.

Full Legal Name: _____ Date of Birth: _____

Address: _____ Zip: _____

Soc Sec. #: _____ Driver's License # _____

Home Phone: _____ Cell: _____ Work: _____

Email Address(es): _____ How do you prefer to be contacted? _____

Referred by: [] Internet [] Friend [] Bar Association [] Advertisement _____

Marital Status [] Single [] Married - Spouses Name _____ [] Divorced

Employer Name: _____

Employer Address and Phone: _____

Describe Your Problem/Issue in Detail: _____

Other Parties Involved: _____

Ideally, What Is Your Desired Outcome/Result: _____

Have you consulted or retained another attorney regarding this matter? If so, please provide name and outcome of that consultation/representation. _____

Have you previously consulted with an attorney for any other matter? If yes, what were the circumstances? _____

How will you pay for your attorney's fees in this matter?
[] Cash [] Check [] Savings [] Borrow [] 401K [] Other _____

Date: _____ Signature _____

The purpose of an initial consultation is for the attorney to advise you what, if anything, may be done for you and to estimate the minimum legal fees required. The purpose is not to render a definitive legal opinion. One of three outcomes is possible following your consultation: 1) you and the attorney mutually agree to the terms of representation and each sign a Contract for representation (no client is represented without a written contract); or 2) the attorney declines representation; or 3) you decide not to use the services of the attorney.